Minutes of the Bairnsdale Primary School Council meeting held on Thursday, 24th November, 2016.

The meeting commenced at 6.00pm.

Present: Trudie Nagle, Jenny Counsell, Belinda Stewart, Annette Chandler, Marc Taylor, Lisa Carter, Jason Barton, Crystal Stannus, Lyndal Hutchins, Daniel Lambert, Anna Walker and Denielle Campbell

Apologies: Warwick Fraser (Guest)

Motion: “That the Minutes of the previous meeting held on Thursday 20th October, 2016, be accepted”

Moved: Lisa Carter Seconded: Belinda Stewart Carried

Business Arising:

Action Items from Last Meeting:

- Library Fund – still ongoing
- Facilities meeting was held on 21st November, 2016
- ICT follow-up will be included in the Principal’s report

Business Arising from last Month’s Minutes: Nil

Listing of New Business: Nil

Motion: “That all School Council Business be accepted”

Moved: Daniel Lambert Seconded: Lyndal Hutchins Carried

Correspondence Inwards/Outwards: As per correspondence tabled.

Late Correspondence: Nil

- Discussion on “Crashedo” continuing to use School Music Room for the next 2 years.

Motion: “That School Council give permission for Crashendo to continue to utilise the School Music Room and Hall for the 2017 and 2018”.

Moved: Denielle Campbell Seconded: Crystal Stannus Carried

Motion: “That all correspondence be accepted”

Moved: Annette Chandler Seconded: Lyndal Hutchins Carried

Finance Report: As submitted and read by all.

- Discussion on cash flow and current balances.
Monthly Accounts – October 2016:
The statements and reconciliation for October, 2016 were examined and it was agreed that the payment of accounts for the month of October, 2016 comprising of cheques numbered (no cheques processed this month) and the local payroll, direct debit transfer, totalling $ and the transfer of $ from the HYIA to the Official account were reviewed and ratified.

- Finance committee decided to run a Christmas Hamper raffle to be drawn at the end of year concert and BBQ.

Motion “That the Finance Report is accepted and recommendations by the finance committee are adopted for month of October 2016”.
Moved: Marc Taylor Seconded: Annette Chandler Carried

Principal Report: As submitted and read by all.
- Presentation of the Staff Opinion Survey.
- Discussion of the Parent Opinion Survey.
- PowerPoint of ICT plan for 2017.
- Clarification of Equity Funding/Gonksi Money.
- Orientation/Rollup day 6th December, 2016.
- Discussion on Daily organisation and the changes to student break times.
- Principal position – current contract has been rolled over for term 1, 2017.
- Grade 1 & 2 Excursion to the Bairnsdale Recycle Plant

Motion “That School Council approves School Excursions organised by the school during the month of November, 2016.”
Moved: Annette Chandler Seconded: Anna Walker Carried

Motion “That the Principal’s Report is accepted and recommendations be adopted”
Moved: Jason Barton Seconded: Lisa Carter Carried

Facilities Report: As presented by Trudie Nagle on behalf of Warwick Fraser from meeting and walk around on November 21st, 2016.
- Facilities job list to be placed in the office maintenance book.

Motion “That facilities report is accepted and recommendations be adopted”
Moved: Jason Barton Seconded: Daniel Lambert Carried
Fundraising Report: As presented by Denielle Campbell.

- Verbal presentation from Denielle Campbell as there was no meeting held this month.
- Offer to support Student School Council/Student Voice with four fundraisers (one each term) in aim to empower students with sustainable fundraising.
- Request that more staff commit to support fundraising in the School

Motion “That fundraising report is accepted and recommendations be adopted”

Moved: Daniel Lambert  Seconded: Lyndal Hutchins  Carried

General Business: Nil

Motion “That general business is accepted and recommendations be adopted”

Moved: Annette Chandler  Seconded: Anna Walker  Carried

Meeting Closed: 7.52pm

The next School Council meeting will be on Thursday, 8th December at 6.00pm.

Action Items:

- School staff to arrange Christmas Hamper for end of year Concert and BBQ.
- Facilities job list to be placed in the office maintenance book.
- Summary of School Survey Results from all surveys to be published in the next newsletter.

Next Meetings:

Finance  Monday, December 5th, 2016
Facilities  Monday, TBA
Fundraising  No Fundraising meeting scheduled

Signed: School Council President______________________  Date: _____________

School Principal______________________________  Date: _____________