



# **BAIRNSDALE PRIMARY SCHOOL COUNCIL**

**24<sup>th</sup> November, 2016**

**Minutes of the Bairnsdale Primary School Council meeting held on Thursday, 24<sup>th</sup> November, 2016.**

The meeting commenced at 6.00pm.

**Present:** Trudie Nagle, Jenny Counsell, Belinda Stewart, Annette Chandler, Marc Taylor, Lisa Carter, Jason Barton, Crystal Stannus, Lyndal Hutchins, Daniel Lambert, Anna Walker and Denielle Campbell

**Apologies:** Warwick Fraser (Guest)

**Motion:** “That the Minutes of the previous meeting held on Thursday 20<sup>th</sup> October, 2016, be accepted”

Moved: Lisa Carter

Seconded: Belinda Stewart

**Carried**

## **Business Arising:**

### **Action Items from Last Meeting:**

- Library Fund – still ongoing
- Facilities meeting was held on 21<sup>st</sup> November, 2016
- ICT follow-up will be included in the Principal’s report

**Business Arising from last Month’s Minutes: Nil**

**Listing of New Business: Nil**

**Motion:** “That all School Council Business be accepted”

Moved: Daniel Lambert

Seconded: Lyndal Hutchins

**Carried**

**Correspondence Inwards/Outwards:** As per correspondence tabled.

**Late Correspondence:** Nil

- Discussion on “Crashedo” continuing to use School Music Room for the next 2 years.

**Motion:** “That School Council give permission for Crashedo to continue to utilise the School Music Room and Hall for the 2017 and 2018”.

Moved: Denielle Campbell

Seconded: Crystal Stannus

**Carried**

**Motion:** “That all correspondence be accepted”

Moved: Annette Chandler

Seconded: Lyndal Hutchins

**Carried**

**Finance Report:** As submitted and read by all.

- Discussion on cash flow and current balances.

### **Monthly Accounts – October 2016:**

The statements and reconciliation for **October, 2016** were examined and it was agreed that the payment of accounts for the month of **October, 2016** comprising of cheques numbered (no cheques processed this month) and the local payroll, direct debit transfer, totalling \$        and the transfer of \$        from the HYIA to the Official account were reviewed and ratified.

- Finance committee decided to run a Christmas Hamper raffle to be drawn at the end of year concert and BBQ.

**Motion** “That the Finance Report is accepted and recommendations by the finance committee are adopted for month of October 2016”.

Moved: Marc Taylor

Seconded: Annette Chandler

**Carried**

**Principals Report:** As submitted and read by all.

- Presentation of the Staff Opinion Survey.
- Discussion of the Parent Opinion Survey.
- PowerPoint of ICT plan for 2017.
- Clarification of Equity Funding/Gonksi Money.
- Orientation/Rollup day 6<sup>th</sup> December, 2016.
- Discussion on Daily organisation and the changes to student break times.
- Principal position – current contract has been rolled over for term 1, 2017.
- Grade 1 & 2 Excursion to the Bairnsdale Recycle Plant

**Motion** “That School Council approves School Excursions organised by the school during the month of November, 2016.”

Moved: Annette Chandler

Seconded: Anna Walker

**Carried**

**Motion** “That the Principal’s Report is accepted and recommendations be adopted”

Moved: Jason Barton

Seconded: Lisa Carter

**Carried**

**Facilities Report:** As presented by Trudie Nagle on behalf of Warwick Fraser from meeting and walk around on November 21<sup>st</sup>, 2016.

- Facilities job list to be placed in the office maintenance book.

**Motion** “That facilities report is accepted and recommendations be adopted”

Moved: Jason Barton

Seconded: Daniel Lambert

**Carried**

**Fundraising Report:** As presented by Denielle Campbell.

- Verbal presentation from Denielle Campbell as there was no meeting held this month.
- Offer to support Student School Council/Student Voice with four fundraisers (one each term) in aim to empower students with sustainable fundraising.
- Request that more staff commit to support fundraising in the School

**Motion** “That fundraising report is accepted and recommendations be adopted”

Moved: Daniel Lambert                      Seconded: Lyndal Hutchins                      **Carried**

**General Business:** Nil

**Motion** “That general business is accepted and recommendations be adopted”

Moved: Annette Chandler                      Seconded: Anna Walker                      **Carried**

**Meeting Closed:** 7.52pm

**The next School Council meeting will be on Thursday, 8<sup>th</sup> December at 6.00pm.**

**Action Items:**

- School staff to arrange Christmas Hamper for end of year Concert and BBQ.
- Facilities job list to be placed in the office maintenance book.
- Summary of School Survey Results from all surveys to be published in the next newsletter.

**Next Meetings:**

<b>Finance</b>	Monday, December 5 <sup>th</sup> , 2016
<b>Facilities</b>	Monday, TBA
<b>Fundraising</b>	No Fundraising meeting scheduled

**Signed: School Council President** \_\_\_\_\_ **Date:** \_\_\_\_\_

**School Principal** \_\_\_\_\_ **Date:** \_\_\_\_\_